

MINUTES
CITY OF CARO DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
MARCH 13, 2024-NOON

CALL TO ORDER:

Chairman Randy Whittaker called the meeting to order at 12:02pm on March 13, 2024, in the City of Caro Council Chambers.

Present: Chairman Randy Whittaker, Vice Chair Evan Osentoski, Charlotte Kish, Susan Holder, Robert Wolak, Sonya Otremba, DDA Executive Director Lauren Amellal.

Absent: Ross Downing, Richard Ransford, Thomas Bardwell.

Others Present: Mayor Karen Snider, City Clerk Rita Papp, former Mayor Joe Greene, Karim Amellal.

Holder was dismissed at 1:10pm.

APPROVAL OF AGENDA:

Motion by Osentoski to approve the agenda, seconded by Kish. Motion carried.

PUBLIC COMMENT

Joe Greene commented on the Tuscola EDC Director position being available, and the project at the former Nestle building in Cass City.

COMMUNICATION

Amellal presented communications.

APPROVAL OF MINUTES

Motion by Wolak to approve the Regular Meeting Minutes from February 14, 2024, as presented, seconded by Kish. Motion carried.

FINANCIAL REPORT

Motion by Kish to receive and file the January 2024 Financial Report, seconded by Otremba. Motion carried.

BUSINESS ITEMS

1. Committee Appointments: Chairman Whittaker presented the recommended appointments to the DDA Employee Review Committee.

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Motion by Kish to approve Chairman Whittaker's recommended appointments of Whittaker, Osentoski and Bardwell to the employee review committee, seconded by Holder. Motion carried.

2. Draft Budget Review: Chairman Whittaker and DDA Executive Director Amellal presented the preliminary draft budget for 2024-2025.

Motion by Kish to approve the preliminary draft budget and refer Amellal to meet with the City Manager to further discuss upcoming capital projects, seconded by Osentoski. Motion carried.

OLD BUSINESS:

1. Atwood Electric Pedestal: Amellal presented details about the project, which had been tabled at DDA in February.

Motion by Osentoski to refer the project to City Council for approval of installation of an electric pedestal at Atwood Park, seconded by Kish. Motion carried.

EXECUTIVE DIRECTOR REPORT:

1. Written Report Submitted. Amellal presented verbal highlights.

COUNCIL LIASON REPORT:

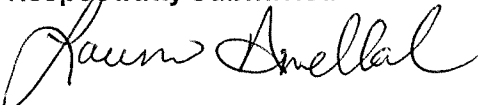
1. Council Liaison Kish gave a verbal report highlighting the City Treasurer position being offered contingent on paperwork.

PUBLIC COMMENT: NONE

ADJOURN:

Motion by Osentoski to adjourn the meeting at 1:35pm, seconded by Kish. Motion carried.

Respectfully Submitted



DDA Executive Director

Lauren M. Amellal